

robert jones

simple beauté

Congratulations!

my makeup makeover™ ultimate organizer package was created for you to have everything at hand when you are using the my makeup makeover™ and the my makeup makeover™ weddings software program!

We carefully developed this organizer- so you can take advantage of pre-printing and filing all the papers that are necessary to pull together a professional presentation of her personalized makeover!

There are several ways you can use this ultimate organizer:

With a laptop and a printer: with the **ultimate organizer** you will already have at your finger tips the following pre- printed material; a pre-profile page to gather the information about your customer, and her eye shadow application form- which will help her with her specific eye shape. Once you create her makeover and come to her final report page, click on “save report”, then all you will need to print-out from your portable laptop printer is the final report page. This saves time with your customer and money for print cartridges with your portable printer.

With a laptop and no printer: with this **ultimate organizer** you will already have at your finger tips the following pre- printed material; a pre-profile page to gather the information about your customer, her eye shadow application form which will help her with her specific eye shape, and once you create her makeover on your laptop and come to her final report page, click on “save report”, then just simply hand write the details shown on the laptop screen onto the pre-printed final report form, so she will have a copy. When you go home and connect to a printer- since you saved her final report- from the home page-go to existing makeover, locate your customer, view her previous reports, click on her report , and click on print report. We designed the a-z tabs so you can then file her hard copy report in your ultimate organizer.

At your home computer or at your customer's home with her computer: with this **ultimate organizer** you will already have at your finger tips the following pre- printed material; a pre-profile page to gather the information about your customer, and her eyeshadow application form. Once you have completed inputting the customer's information and are viewing her final report page, just click on “save report”, then print-out from your home computer or your customer's home printer, two copies of the final report page and one copy of the sample page (which you can affix your makeup samples) and give to her. Keep one copy for you to file in the a-z tabs under the customer profiles tab, and one to give to your customer. This will save valuable “together time” with your customer!

How to prepare your ultimate organizer:

First -go to www.mymakeupmakeover.com home page and click on “**print - outs**” – you will have access to all the print-outs for your organizer -and have everything at hand- in a professional format!

Here are our suggestions for the placement of the **ultimate organizer components**- from front to back:

Insert the *makeup makeovers* paperback book in the front of your organizer:

- **book holder**- insert one book holder between page 42-43, insert one book holder between page 134-135- this will hold your paperback book in place. If you do not have the makeup makeover paperback book- you can insert your look books or your applause publications with the book holders.

Insert the disc holder behind the book:

- **dual disc holder**- insert your software disc of my makeup makeover™ and my makeup makeover weddings™. This will help you to not misplace the discs- they will be in this holder or in the hard drive of your computer, which allows you to operate the software program(s).

- **pre-profile forms**

Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print-outs” and print a minimum of 8 pre-profile pages for my makeup makeover software and 8 pre-profile pages for my makeup makeover weddings. Place the print- out copies in the pocket folder.

- **final report forms**

Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print-outs” and print a minimum of 8 final report pages for my makeup makeover software and 8 final report pages for my makeup makeover weddings. Place the print- out copies in the pocket folder.

- **sample page forms**

Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print-outs” and print- a minimum of 8 sample report pages for my makeup makeover software and 8 sample report pages for my makeup makeover weddings. Place the print-out copies in the pocket folder.

- **customer profiles**

Insert the a-z tabs behind this tab- so when you print out the saved final report form of your customer - you can file a hard copy of her look for future reference at your fingertips!

- **basic eye shape**

Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print-outs” and print a minimum of 8 basic eyeshadow application forms. Place the print-out copies in the pocket folder.

- **hooded eye shape**
Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print-outs” and print a minimum of 8 hooded eyeshadow application forms. Place the print-out copies in the pocket folder.
- **wide- set eye shape**
Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print-outs” and print a minimum of 8 wide-set eyeshadow application forms. Place the print- out copies in the pocket folder.
- **prominent eye shape**
Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print-outs” and print a minimum of 8 prominent eyeshadow application forms. Place the print- out copies in the pocket folder.
- **deep- set eye shape**
Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print-outs” and print a minimum of 8 deep-set eyeshadow application forms. Place the print- out copies in the pocket folder.
- **close- set eye shape**
Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print-outs” and print a minimum of 8 close-set eyeshadow application forms. Place the print out copies in the pocket folder.
- **droopy eye shape**
Insert a clear pocket folder behind the tab and go to www.mymakeupmakeover.com home page; click on “print outs” and print a minimum of 8 droopy eyeshadow application forms. Place the print-out copies in the pocket folder.
- **recruiting material**
Insert a clear pocket folder behind the tab and store any recruiting materials of your choice.
- **invitations**
Insert a clear pocket folder behind the tab and store any invitations you may have to pass out to your customers.
- **miscellaneous**
You can file behind this tab- whatever you think is necessary- possibly your current look book. *Or you can take a clear pocket folder from the invitations tab and pre-print a minimum of 8 Must Have lists from the my makeup makeover weddings software program to give to your customers- (you also have the option to purchase “open stock” clear pocket folders on our website: www.simplebeaute.com)*
- **before / afters**
Insert the photo pages behind this tab to show your customers how beautiful you can make them look as well!

Additional suggestions:

All of these products are sold as “open stock”:

- You can purchase extra **book holders** for your applause and look books.
- The **personalized face pads** are a great help in showing your customer how to apply her makeup without even touching her! One pad of 50 will fit comfortably in the front pocket of the ultimate organizer. Made of specialized paper designed for your makeup to adhere- without smudging!
- We also have **makeup applicators** to use for demonstrating your eye shadows and lip stick and lip glosses- in addition to using them with the personalized face pads.
- To put it all together-use our **custom profile packets** – designed to hold your business card, your customer's profile look and there is room for you to insert recruiting material. This will clearly impress your customer with this professional presentation- and can make the difference between a simple lipstick purchase and a complete makeup look!
- We have additional **“before and after” photo pages** available for your growing collection of your customer's makeovers!
- If you would like to add any of the pre-printed makeup makeover weddings pages that are necessary for the bride's makeover looks- additional **clear pocket folders** are available for purchase on both of our websites:

www.simplebeaute.com and **www.mymakeupmakeover.com**